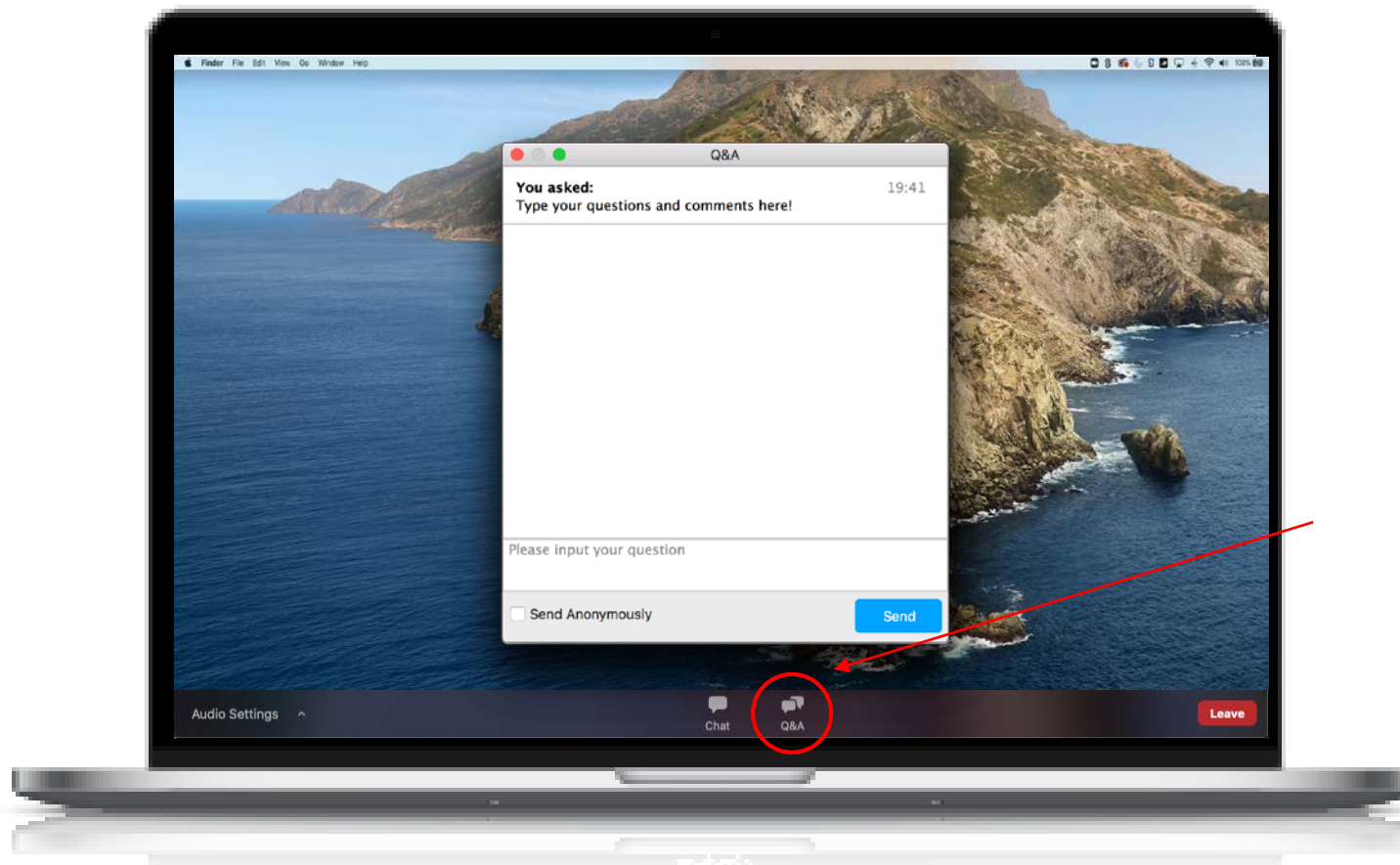


CARES Act Local Government Program

Recipient Weekly Briefing
October 6, 2020

THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT





THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT

Briefing Objectives



CRF General Information



Eligible/Ineligible Expenditures



Program Overview & Florida CARES Act
Management System (FLCARES)





CRF General Information





Coronavirus Relief Fund (CRF)

Title V of the CARES Act established the Coronavirus Relief Fund (CRF)

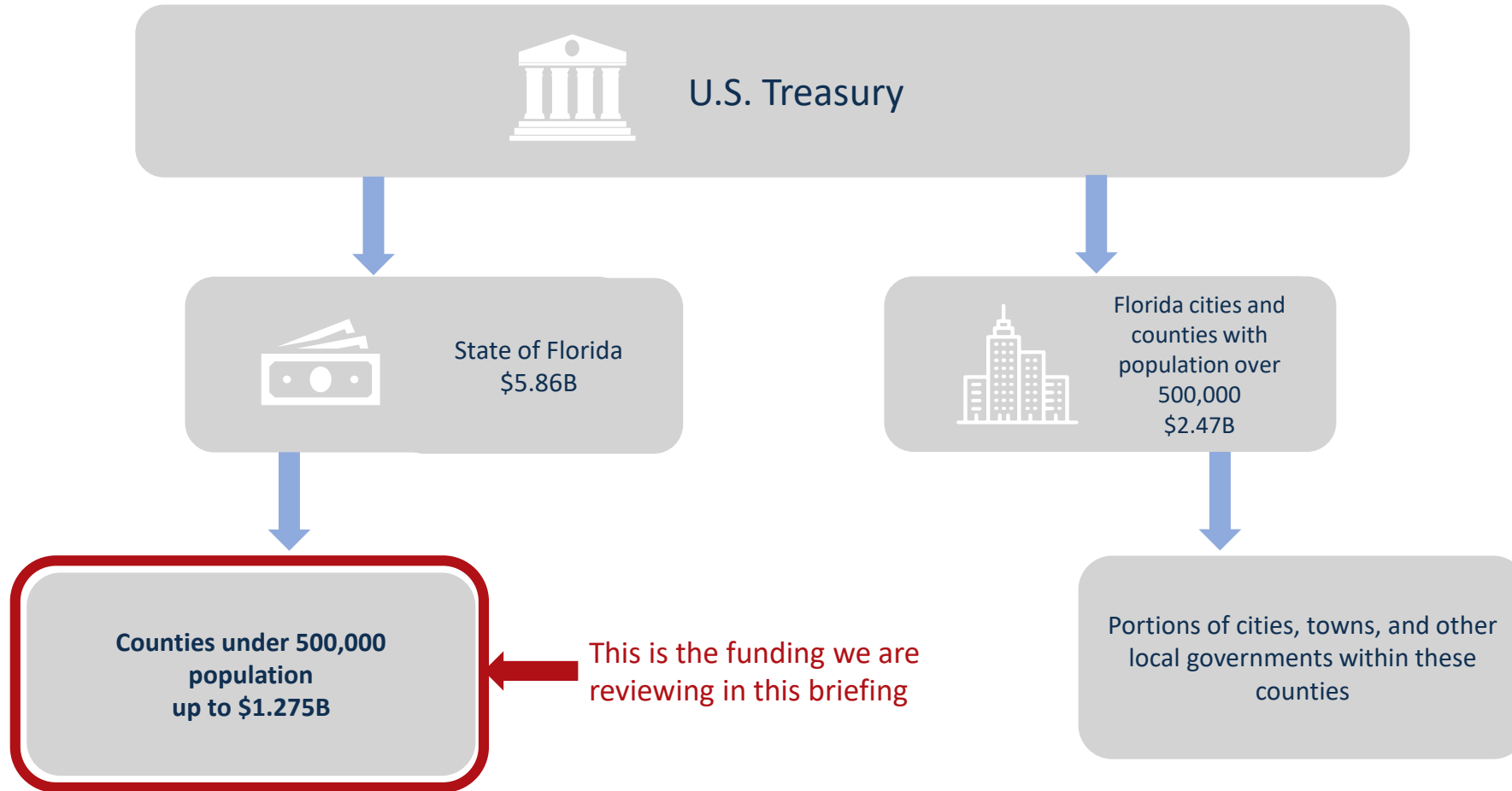
\$150 billion appropriation to make payments for specified uses to states, Tribal governments, territories, and large units of local government

U.S. Treasury's funding allocation methodology is based on relative state population





Funding Flow



This is the funding we are reviewing in this briefing





Eligible/Ineligible Expenditures





Definition of Eligible Expenditures

1

Necessary expenditures incurred due to the public health emergency;

2

Costs not accounted for in the most recently approved budget as of March 27, 2020; and

3

Costs were incurred between March 1, 2020 and December 30, 2020





Examples of Eligible Expenditures

- ✓ Administrative expenses
- ✓ Budgeted personnel and services diverted to a substantially different use
- ✓ COVID-19 testing and contact testing
- ✓ Expenses associated with the issuance of tax anticipation notes
- ✓ Food programs
- ✓ Improve telework capabilities of public employees
- ✓ Medical expenses
- ✓ Payroll for public health and safety employees
- ✓ Personal protective equipment
- ✓ Public health expenses
- ✓ Facilitate distance learning
- ✓ Nursing home support
- ✓ Unemployment benefits
- ✓ Workers' compensation
- ✓ Economic support
- ✓ Housing support
- ✓ Small business assistance
- ✓ Items not listed above





Examples of Ineligible Expenditures

- X Government revenue replacement
- X State share of Medicaid
- X Damages covered by insurance
- X Expenses that have been or will be covered by another federal program
- X Reimbursement to donors for donated items or services
- X Workforce bonuses other than hazard pay or overtime
- X Severance Pay or Legal Settlements
- X Government prepayments on contracts not consistent with its ordinary course policies and procedures
- X Lobbying or similar ineligible expenses





Program Overview & Funding Disbursement in Florida CARES Act Management System (FLCARES)





Program Overview

55 Eligible Counties

Phase 1 – 25% Disbursement

Phase 2 – 20% Disbursement

Phase 3 – 55% Reimbursement Supported Payments





Phase 1 – 25% Disbursement

Phase 1:

- 1) All 55 counties executed a funding agreement with Florida Division of Emergency Management (FDEM)
- 2) Upon execution, FDEM disbursed 25% of each county's allocated amount

Reporting Requirements:

- Submission of quarterly report detailing expenses incurred
- Quarterly reports required for the period March 1, 2020-December 30, 2020 from the initial 25% disbursement
- Reports due beginning September 25, 2020





Phase 2 – 20% Disbursement

Phase 2 Requirements:

- 1) Counties must provide documentation on how funds were expended from the initial 25% disbursement
- 2) Counties must provide a spending plan for the additional (20%) funds
- 3) Counties must execute an amended Funding Agreement





Phase 2 – Requirements - 25% Expended

- Counties must provide documentation that initial 25% disbursement was fully exhausted
- Counties may demonstrate that disbursement was either fully expended or committed through both expenses and encumbrances
- Quarterly reports submitted with Phase 1 will be used to determine if initial 25% has been fully expended
- Outreach scheduled for counties currently reporting less than 25% expended





Phase 2 – Requirements – Spend Plan

- Example spend plan provided by FDEM
- Spend plan must include:
 - Breakdown of intended expenses
 - Narrative describing use of funds
 - Written statement on Single Audit requirement
- Submit spend plans to support@flcaresact.com
- Executed amendment to Funding Agreement





Phase 2 – Review & Disbursement

- Assigned County Liaisons
 - Outreach begins today, October 6th
- Review quarterly reports & spend plans for verification of Phase 2 eligibility
- Once quarterly reports & spend plans are verified, as well as amendment is executed, disbursement will begin





Phase 3 – 55% Reimbursement

- Expenses incurred beyond 45% received through Phase 1 & Phase 2
- Funding will be on a reimbursement basis (based on status of plan, encumbrances and expenditures)
- Program guidelines will be distributed
- Request for reimbursement (RFR) will be submitted into the FLCARES system
- Additional guidance to be released in the coming week





Phase 3 – FLCARES System

- Portal Launch – October 12th
- System access is limited to 2 contacts per county
 - County Liaisons will collect primary & secondary contact information this week
- Instructions for system access will be provided on October 12th & will be covered in webinar on October 13th
- RFR demo – tune into October 13th webinar (also will be posted to FLCARES dashboards)
- Phase 1 & Phase 2 criteria must be met before Phase 3





Next Steps

- Submit spending plan to support@flcaresact.com
- Execute amendment to the Funding Agreement
- Provide primary & secondary contact information to assigned county liaison
- Attend all Tuesday webinars in October & November



Contact Information

Wesley Sapp

Wesley.Sapp@em.myflorida.com

Ali Garrison Hairston

Ali.Hairston@hornellp.com



Questions?

